

Covid-19 Banquet Procedures as of August 12, 2020

The following is a list of some of the changes implemented to adhere to state guidelines regarding COVID-19. The situation is constantly changing so there could be additions to this list or some things may have been relaxed by the time of your wedding.

We will be conducting health screenings on our staff including temperature checks. Our staff will be wearing face coverings for the entire event.

We will have hand sanitizer available in your reception room. Restrooms will be routinely cleaned and disinfected during your reception. Cleaning and disinfection of frequently touched surfaces will also take place during your reception.

Ceremony seating will be spaced to accommodate social distancing as much as possible. **All guest must wear a cloth face covering for the Ceremony except for the bride, groom and bridal party.** We will work with your JP/minister to exit your guests out of the ceremony area so that all guests aren't leaving at the same time.

All guests are required to wear cloth face coverings to enter the buffet area or to get a drink at the bar. Weddings of 100 or more ALL guests are required to wear a cloth face covering for the entire reception unless they are seated at their table, this includes the dance floor. Weddings of 99 guests and under, it is encouraged in the state guidelines to wear one when entering or exiting the building/room or using the restroom. Your guests are expected to bring their own masks. We will have a few as emergency back-up but not enough for everyone.

Tables are set for a maximum of 6 people and are placed at least 6 feet apart. The maximum for the **Sleigh Room** is currently **106 seated guests**, up to **4 at the head table** for a **total of 110**. The **Valley Room** maximum is **96 seated guests** with rectangular tables; **limit of 2 at the head table** for a **total of 98**. The **Valley Room** maximum is **84 seated guests** with round tables; **limit of 2 at the head table** for a **total of 86**. Remember your vendors count in your final number but they do not need a seat in the room and they are priced at \$35 per person.

Silverware will be rolled in a linen napkin and placed on the table in front of each seat as opposed to laid out in a full setting.

Appetizers will be placed on each table. There will be no stationary appetizers buffets or passed appetizers.

For dinner, we provide a full-service buffet where our staff will be serving the buffet to your guests. We will have a barrier between guests and servers for the buffet.

We will have a plexiglass barrier around the cake/cupcakes. Our staff will serve the cake/cupcakes from our buffet tables as opposed to just having a self-serve station.

There will be markers on the floor in the bar area to remind guests to stay 6 feet apart when waiting to order drinks.

The dance floor will be open for those who choose to dance. **All weddings of 100 or more guests a cloth face covering will be required when you are up dancing.** Weddings of 99 guests and under the guidelines say that dancing within 6 feet of another individual is discouraged, with the exception of family members and individuals from the same household. However we will let guests make their own choices.

If you have questions about any of these accommodations please ask. We want you to feel safe and have a wonderful day with your family and friends.